

REQUEST UNDER THE GENERAL DATA PROTECTION REGULATION (GDPR) Chapter III – RIGHTS OF THE DATA SUBJECT

In order for us to confirm your identity and to be able to search for your data, please answer a number of questions in the form below. Please remember to sign the request.

Case number (to be entered by Cybercom)

1. PERSONAL DATA

First name

Surname

Address

Post code

Town/City

Personal ID number/Coordination number
Company registration number

E-mail

Please note that you should not enter any sensitive personal data in the free text fields below. Instead, leave your phone number and state that you would like to give additional information verbally over the phone.

Phone number that you can contact me on for questions

YES, I would like to be called and give additional information verbally by the phone

2. TYPE OF REQUEST

YES, I wish to request a **Register transcript** showing which personal data Cybercom processes about me

You must also complete Section 3 below.

YES, I wish to request **correction, erasure or blocking**

You must also complete Section 4 below.

3. REGISTER TRANSCRIPT

An individual is entitled to know what personal data Cybercom processes about him or her. Due to other legislation, restrictions may apply as regards the data we can disclose.

3.1 Specify how you have come into contact with Cybercom.

I have come into contact with Cybercom, via:

- the Cybercom.com website
- the recruitment portal
- another system, please specify _____

in my capacity as:

- prospective client
- client
- business partner

- job applicant/candidate
- employee between (years) _____ in the premises at _____ in the role as _____
- sub-contractor
- other, please specify: _____

Please note that your register transcript will be sent to your address as registered in the Swedish Population Register. If the register transcript contains sensitive personal data, it will be sent by registered post (REK). We will not provide register transcripts by e-mail, as we do not have a service supporting secure identification of recipients. If we are unable to confirm your identity, we will need to ask you to visit one of Cybercom's offices and prove your identity.

4. OTHER REQUESTS REGARDING PROCESSING OF PERSONAL DATA

An individual is entitled to have inaccurate personal data concerning him or her rectified. You also have the right to have incomplete personal data completed.

Under certain circumstances you have the right to have your personal data erased.

You are not entitled to have personal data erased when Cybercom has a legal obligation to retain the personal data.

Under certain circumstances you have the right to request that your personal data are blocked. Blocking means that processing of personal data is limited to storage only.

Describe your request clearly (if you are requesting rectification, erasure or blocking or have another objection against the processing, the data it concerns, where the data are, what the correct data are (with regard to rectification requests) and the reason for your request if this may be of importance for us to decide whether your request is justified):

We will answer your request within one month of receiving it. Under certain circumstances (e.g. if the request is unclear, if we receive a large number of requests or during holiday periods) this period can be extended to two months; if this is the case we will notify you to this effect within one month.

Date	
Signature	
Name in block capitals	

Please read through carefully and make sure that the information inserted by you here above is clear for us to be able to respond to your request. Print and sign the form. You may then choose to either scan the form and email it to dpm@cybercom.com or post it to:

Cybercom Group AB
 Att. Data Protection Manager (DPM)
 Box 7574 103 93 Stockholm, Sweden

The data controller for the processing of personal data provided in this form is Cybercom Finland Oy (Company ID 1516651-3) with its registered office in Pakkahuoneenaukio 2, 33100 Tampere, Finland ("Cybercom", "we", "us" or "our"). This means that we are responsible for safe and lawful use of these data. Your details shall be stored only in order to verify your identity and to reply to your request (the legal basis for our processing of personal data is necessity for compliance with a legal obligation to which we are subject – Article 6 (1)(c) GDPR and Articles 12-22 GDPR) and for the purposes of the legitimate interests pursued by us consisting in necessity to defense of claims – Article 6 (1)(f) GDPR). We shall process your data for no longer than necessary for the purposes for which they have been collected, i.e. only for the period of limitation of potential claims. Personal data may be shared with entities processing data on our behalf, participating in our performance of processing activities, i.e. entities providing us with IT tools or making them available to us, including hosting, as well as to other recipients having their own legal basis for processing. We may share your data with other entities from Cybercom Group. You have the right to request access to your personal data, to have them corrected, deleted or their processing limited, the right to object against processing, as well as the right to submit a complaint to the supervisory authority – Tietosuojavaltuutetun toimisto (<https://tietosuoja.fi/etusivu>). In all matters relating to our processing of personal data, please contact us at dpm@cybercom.com